

ANNEX 1: BACHELOR'S THESIS CONFIDENTIALITY AGREEMENT

The student, holder of identity card number....., and, holder of identity card number -----, director of the School of Engineering, based at the Sescelades Campus, Avinguda Països Catalans, 26, 43007 Tarragona, as delegated by the rector of the Universitat Rovira i Virgili with tax identification code Q-935003-A and based at C/Escorxador s/n, 43003 Tarragona, and holder of identity card number as legal representative of the entity with tax number and based at agree to the following

CLAUSES

ONE: A student who wishes to undertake a Bachelor's Thesis (BT) that contains confidential information must inform the BT academic supervisor and attach the present confidentiality agreement to his/her application to undertake the BT. The confidentiality agreement must be stamped by the collaborating entity that owns the confidential information and be signed by a competent individual from the collaborating entity. If the owner of the company is a physical person, he/she or their legal representative should sign.

TWO: Confidential information is any information considered as such by a legally established entity prior to the execution of the BT. The confidential information may concern methods, procedures, models, techniques, circuits, software (*programs*), etc. or anything else that is susceptible to legal protection (see paragraph above).

THREE: There will be two versions of any BT that contains confidential information: the full version and the abridged version. The full version will make clear exactly which information is considered to be confidential and will be made available to the members of the examination panel. The abridged version will include a simplified explanation of the missing material so that the project as a whole does not lose continuity. This version will clearly show the approval of the collaborating entity and is the version that must be deposited at the URV's institutional repository and, if necessary, in the departmental repository once the BP has been defended. Both versions must state that the BT contains confidential information and give the name and full address of the entity or physical person to whom the confidential information belongs. Any person or entity who wishes to know the nature of the confidential information in a given BT must contact the owner of the information.

FOUR: The members of the examination panel will be provided with the full version of the BT before and during the oral examination. Likewise, they will be notified that some of the information they are to assess is confidential, and they will be asked to sign a confidentiality agreement. The chair of the examination panel must notify all members of the general public who may be in attendance of the confidential nature of some of the information. In principle, the defence of the BT will remain public and any graphics, demonstrations, etc. will correspond to the full version. Nevertheless, any of the parties involved in the defence may request for public access to be restricted.

FIVE: Once the students have been assessed by the panel, the panel secretary will return all the full versions of the documentation, with the exception of one copy that will be deposited at the secretariat of the Department so that any claims against it may be resolved. Should any claims be made, this copy will remain in possession of the secretary's office until they have been satisfactorily resolved.

SIX: The School accepts no responsibility for the misuse of this confidential information, apart from the individual responsibility that the information may give rise to.

..... 20..

Director of the ETSE
(signature and stamp)

Representative of the collaborating institution
(signature and stamp)

Student

BT academic supervisor
(Approved)